

ACTION HAS BEEN TAKEN

*Should be filed  
wherever we have  
put things dealing  
w/ 1964 Support  
Conference held at*

Housing:

25X1A

1. Follow cover practices, but insist on getting support due from cover organization.

Liaison:

1. Direct lines of communication should be established at working level for working problems not involving policy. (Is already the case in most components.)
2. Within limits of security, we should cultivate others in Government who are witting and friendly to Agency objectives. (Should be the case now.)

Support Career Service:

1. Recompose the Admin Career Board to include a greater number of Support Officers. (Paper has been prepared.)

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Exceptions:

1. Conduct periodic field survey of manner in which Stations apply regulations and delegations of authority. [REDACTED] working on proposal.)
2. Delegate to Operating Officials, rather than Chiefs of Station, authority to approve the providing of household furnishings in quarters occupied by employees receiving quarters allowance. (See draft of furniture reg.)
3. Delegate to Operating Officials authority to waive six month time limit on dependents travel and shipment of household effects in connection with PCS travel. (SSA preparing request for reg. amendment.)
4. Standardize pay and leave scales for contract dependents overseas, but allow differential pay rates for certain area. (CSPO has draft of reg. in process.)

Housing:

1. Ship personal furniture when not inconsistent with cover; provide items not normally available. (See furniture reg. proposal.)
2. Provide transfer allowance to cover cost of draperies, rugs, etc.

Liaison:

1. Headquarters Administrative liaison with other Government agencies regarding policy matters should be handled by single office, i.e., Immediate Office of DD/S. (Being done to some extent at least.)

Administrative Workload:

1. Institute checkbook type monthly accounting. (Proposal being studied by A/DDP.)
2. Consider increased use of male Administrative Assistants in the field as possible training ground for those of JOT calibre. (Being done to some extent.)
3. Replace FPA with CMR's at small stations where practicable. (Proposal by Logistics is under study.)

4. Institute per annum expense allowances for Staff and Career Agents. (SSA working on final draft of proposal.)

5. Have each division establish a position for a Case Officer whose sole responsibility would be the handling of deep cover assets. (DD/P setting up position for this. Some divisions currently doing this.)

6. Review administrative workload on each field station with a view to eliminating all but essential requirements. (SSA is reviewing this subject.)

Support Career Service:

1. Extend developmental assignments to include the DD/I area. (The movement of Support Careerists into the DD/I is under study.)